

Wake County 2023 - 2024 Food Security Plan Internship

Internship Description: Wake County Cooperative Extension is seeking one part time intern to support the implementation of the 2023 Food Security Plan Update. Intern will be housed at Wake County Cooperative Extension; the position will report to Wake County Cooperative Extension and coordinate with Capital Area Food Network. The intern is responsible for working with the Wake County Cooperative Extension Community Food Systems team in the equitable implementation of the Food Security Plan Update, providing support to program staff and community organizations, as well as providing vital communications and recruitment support to Capital Area Food Network.

Intern Duties:

- Food Plan Implementation Support - 15%
 - Assist bi-weekly meetings of Food Justice Cohort for six months
 - Track & document implementation process
 - Streamline Request for Proposal process for greater accessibility for small community-led organizations
- Food Systems Policy Research - 20%
 - Research policies and ordinances for identified policy actions, such as:
 - Good Food Procurement Policy
 - Small Farms Municipal Ordinances
 - Market Access Barriers
 - Attend municipal meetings for potential joint actions
- Food Plan Projects Support - 25%
 - Support Wake County Cooperative Extension Americorps VISTA volunteers in data assessment/mapping for projects such as:
 - Mobile market locations and local food access points
 - Communal gardens
 - Community health worker
 - Assist CAFN Project Implementation outlined at the 2023 All CAFN Gathering
- CAFN Communications and Outreach - 40%
 - Develop monthly newsletters on CAFN activity and opportunities
 - Recruit of diverse community members and partners to CAFN circles
 - Maintain CAFN Communications and website promotion
 - Assist in planning & implementation of quarterly CAFN food plan gatherings
 - Facilitate best practice webinars for resilient local food systems

Desired Skills/Knowledge:

- Food policy research
- Passion for food equity
- Digital communications and promotions
- Event planning

Compensation:

Position will run for up to 24 months, 20 hours per week, \$20/hr.

Contact:

Please contact Trevor Hyde (trevor.hyde@wake.gov) or Cindy Sink (cindydsink@gmail.com) with questions.



Office of Diversity,
Equity and Inclusion

